



Te Pūtea Matua | Reserve Bank of New Zealand

Position title	Finance Business Partner
Group	Operations
Reports to	Senior Manager Financial Performance
Reference Level	16

Te Pūtea Matua, the Reserve Bank of New Zealand (RBNZ), is New Zealand's central bank. Toitū Te Ohanga, Toitū Te Ōranga - We enable economic wellbeing and prosperity for all New Zealanders.

Our vision is Great Team, Best Central Bank, expressed as Matangirua Ki Matangireia – working as one towards our ultimate purpose. We operate with Taura / Integrity, Wānanga / Innovation and Taura/ Inclusion.

Kaupapa rōpū | Group purpose

The Operations Group provides strategic support to RBNZ by ensuring effective governance, security, and operational excellence across key functions. This includes fostering a resilient culture, enabling secure technology and data management, optimising financial and procurement practices, and safeguarding assets and people. The Group drives RBNZ's ability to meet its mandate by ensuring organisational efficiency, adaptability, and compliance in a dynamic environment.

Kaupapa mahi | Role purpose

The Finance Business Partner supports the delivery of high-quality financial advice and insight to business stakeholders by contributing to budgeting, forecasting, and performance reporting processes. Working closely with the Senior Finance Business Partner, the role provides timely, accurate financial information, develops analysis to support decision-making, and helps explain financial performance, risks, and drivers. The role also supports monthly, quarterly, and annual reporting requirements and contributes to continuous improvement in financial processes, building strong relationships across the business and strengthening financial capability.

Ngā kawenga matua | Key responsibilities

- Operating with a one team mentality by collaborating with others to enable 'best for RBNZ' outcomes.
- Demonstrating our values and behaviours consistently to support our desired culture.
- Contributing as required to the delivery of Group and cross-functional strategies, activities, initiatives and programmes / projects.

- Supporting the integration of Te Tiriti, Te Ao Māori and diversity, equity and inclusion within our organisation.
- Taking proactive responsibility for your own health, safety, and wellbeing, and fostering a safe and healthy work environment by identifying, reporting, and managing risks and hazards.
- Developing and maintaining external relationships as required.
- Operating in line with RBNZ's policies and procedures.
- Support stakeholders by providing timely financial analysis and advice, escalating issues and risks.
- Contribute to budgeting and forecasting processes by preparing inputs, analysing assumptions, and supporting the development of accurate and well-documented financial plans.
- Prepare and maintain timely and accurate monthly actuals and management reporting, investigating variances and ensuring data quality and integrity.
- Produce clear financial analysis and reporting that explains performance drivers, trends, and emerging risks, supporting value-adding discussions with the business.
- Support responses to external financial information requests by preparing data, analysis, and supporting documentation in line with CIFS, BEFU, or similar requirements.
- Apply sound financial judgement within delegated authority, identifying issues, risks, or inconsistencies and raising these for review and challenge as required.
- Contribute to continuous improvement initiatives by identifying opportunities to improve financial processes, tools, and reporting efficiency.
- Build strong working relationships with business stakeholders and finance colleagues, supporting consistent, high-quality finance partnering outcomes.
- Any other duties as required.

Wheako whai take | Relevant experience

- Tertiary qualification in accounting.
- Fully qualified Chartered Accountant with at least 2 years of post-qualification experience or equivalent working experience.
- Knowledge of accounting standards is essential.
- Advanced computer knowledge, especially spreadsheets and accounting applications.
- Experience with TechnologyOne would be an advantage.
- Experience preparing timely and accurate monthly actuals and management reporting, with the ability to investigate variances and resolve data issues.

- Experience providing financial analysis and insight to support decision-making, including explaining performance drivers, trends, and risks.
- Strong written and verbal communication, relationship management, and analytical skills; collaborative team player with a customer-focused mindset and commitment to continuous improvement.
- Sound judgement and the ability to think holistically across a broad range of issues.
- Demonstrates knowledge and application of Te Tiriti o Waitangi.
- Must be eligible to obtain and maintain the appropriate level of NZ National Security Clearance as needed.

Ā mātou whanonga | RBNZ behaviours

As important as what we deliver is how we deliver. We hold people front and centre to our mahi, our way of working is guided by our values which shape our behaviours. Our Individual Performance Framework details these expectations.